

# Region 9 Bylaws

## Article I: Name and Purpose

### Section 1: Name

This organization shall be known as the Association of Texas Professional Educators Region 9 (hereinafter referred to as "the Region").

### Section 2: Purpose

The region is organized to promote the purposes and guiding principles of the Association of Texas Professional Educators, as defined in the State Bylaws. The Region is organized for the following purposes: to provide a framework and organization for implementing the State Association's programs and objectives; to provide leadership in assisting ATPE local units within the Region; to implement the programs and objectives of the state and regional organizations; and, to assist in the promotion of items of concern to Region members.

## Article II: Membership

### Section 1: Boundaries

In accordance with Article VIII, Section 1 of the ATPE State Bylaws, the region shall coincide with the boundaries established by the Texas Education Agency (TEA) for Education Service Center Region 9 in its Texas School Directory dated October, 1979.

### Section 2: Membership

As stated in the ATPE State Bylaws, ATPE members within the boundaries of a region are members of that respective regional organization. As such, persons who have paid the prescribed ATPE state membership dues for the current membership year, who educate or reside within the boundaries of the Region, and who have not otherwise had their state memberships suspended will be members of the Region.

### Section 3: Membership Year

The membership year shall run concurrently with the state ATPE membership year as established in the state Association bylaws, Article III, Section 3. Currently the state membership year runs Aug. 1 through July 31 of the following year.

### Section 4: Charter Procedures

Each regional organization will submit a copy of its duly adopted bylaws and its officer list, upon amendment, to the ATPE State Office.

### Section 5: Voting Rights

All professional, associate, student teacher, college student and retired members of the Region shall be entitled to vote when a matter is submitted to such vote. The only voting rights accorded to the membership of the Region shall be to participate in a Region Assembly, in the election of a region director and region officers and to participate in referendums. No proxy voting shall be recognized.

## Article III: Region Officers

### Section 1: Region Officers

The officers of the Region shall be a President, a Vice President, a Secretary, a Treasurer, an Immediate Past President, a Director and a Parliamentarian. No two offices may be held simultaneously by the same person.

### Section 2: Tenure/Term

- a) All officer terms of the region shall run concurrently with the state ATPE officer terms as established in the ATPE State Bylaws, Article IV, Section 6. The ATPE state officer year currently runs from Aug. 1 through July 31 of the following year.
- b) The Director shall serve a term of office as defined by the ATPE State Bylaws, Article VIII, Section 6.

Executive Committee. In the event of petition, such meeting shall be called not less than thirty (30) days after the Region Executive Committee received the membership petition.

#### **Section 4: Notice**

Each member of the Region shall be notified of the time and place of the annual or special meeting of the Region Assembly by U.S. mail, electronic mail or by an official publication, in which such notice occupies a prominent position, that has been sent to every member at least sixty (60) days prior to the meeting. The Region Executive Committee, or such of its members as might be empowered by the Region Executive Committee, shall prepare and publish an agenda for the meeting. In the event the agenda includes a proposed bylaws change, a thirty (30) day notice to all members of the wording of the proposed bylaws change shall be provided.

#### **Section 5: Quorum**

A majority of the duly certified delegates who have been verified in attendance at the annual meeting of the Region Assembly or special meeting of the Region Assembly shall constitute a quorum for the transaction of business. The act of a majority of delegates present and voting at a meeting of the Region Assembly at which a quorum is present shall be the act of the Region Assembly, unless the act of a greater number is required by law or by these bylaws.

#### **Section 6: Term of Office**

Unless otherwise specified herein, a delegate who serves in the annual Region Assembly shall continue in his or her office until a duly selected successor serves.

#### **Section 7: Presiding Officer**

The Region President shall preside at all meetings of the Region Assembly.

#### **Section 8: Certification of Delegates**

The Region Secretary shall be responsible for certifying and updating the names of the delegates in attendance at the Region Assembly.

#### **Section 9: Agenda**

If an item has not been placed on the agenda of the Region Assembly, any member of the Region may file a request with the Region Secretary to be heard at a time to be designated by the presiding officer and shall be allowed to speak not more than five (5) minutes.

### **Article VI: Committees**

#### **Section 1: Standing Committees**

The Standing Committees of the Region may include:

- a) Nomination/Election
- b) Resolutions
- c) Legislative
- d) Bylaws
- e) Membership
- f) Services
- g) Public Information

#### **Section 2: Duties of Standing Committees**

The Standing Committees of the Region shall have the following duties and responsibilities:

- a) Nomination/Election. To receive all nominations for region officers, to propose a slate of candidates for the Region Executive Committee, and to recommend for approval by the Region Executive Committee the rules to govern the election of region officers at the Region Assembly. These rules are to be presented to the Region Executive Committee prior to the date necessary to give notice.
- b) Resolutions. To review and/or propose resolutions to be considered by the Region 9 Assembly.
- c) Legislative. To research, draft, and promote legislation to be endorsed or opposed by the Region; to represent the Region in any activities involving legislation; and to monitor political activities that would affect the membership of the Region, the state Association or public education in Texas.

- d) **Bylaws.** To present all proposed changes in the bylaws of the Region to the Region Assembly for consideration; to place the proposals in the proper wording for inclusion into the bylaws; to correct all grammatical errors; to combine proposals of like substance; to recognize authors of proposed amendments during the committee presentation to the Region Assembly; and to offer the recommendations of the committee regarding the usefulness and propriety of each proposed amendment. The author of a proposed amendment shall have five (5) minutes to speak before the Region Assembly in defense of the change.
- e) **Membership.** To promote the growth of the Region by the development and implementation of recruitment programs and materials.
- f) **Services.** To design all region-sponsored programs involving services for the membership of the Region.
- g) **Public Information.** To recommend to the Region Executive Committee methods that would increase public awareness of the association's goals, objectives and accomplishments.

### **Section 3: Appointment**

The members of Standing Committees shall be appointed from among Region members. A list of proposed Standing Committee appointments shall be submitted to the Region Executive Committee by the President. The Region Executive Committee will make necessary changes and approve the appointments.

### **Section 4: Other Committees**

The Region Executive Committee shall appoint, from among Region members, such special committees as are considered necessary or desirable.

### **Section 5: Term of Service**

Each member of a committee shall serve for one year from the date of appointment, or until the duties of the committee are fulfilled, unless the committee shall be terminated sooner, or the member be removed or cease to qualify.

### **Section 6: Chairmen**

One member of each committee shall be designated chairman by the Region President.

### **Section 7: Vacancies**

Vacancies in any committee may be filled by appointment by the Region President.

### **Section 8: Quorum**

Unless otherwise provided in the resolution of the Region Executive Committee designating a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

### **Section 9: Rules**

Each committee may adopt rules for its own governance not inconsistent with these bylaws or with rules adopted by the Region Executive Committee. All recommendations for implementation of programs will be the responsibility of the Region Executive Committee unless these bylaws specify action by the Region Assembly.

### **Section 10: Limitation of Service on Committees**

No member of the Region may simultaneously serve on more than two (2) committees of the Region, whether standing or special.

## **Article VII: Contracts, Checks, Deposits and Funds**

### **Section 1: Contracts**

The Region Executive Committee may authorize any officer or officers, agent or agents of the Region, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Region. Such authority may be general or confined to specific instances.

### **Section 2: Checks and Drafts**

All checks, drafts, orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Region shall be signed by such officer or officers, agent or agents of the Region in the manner determined by resolution by the Region

Executive Committee. In the absence of such designation by the Region Executive Committee, the instruments shall be signed by the Treasurer and countersigned by the President or Vice President of the Region.

**Section 3: Deposits**

All Region funds shall be deposited from time to time to the credit of the Region in such banks, trust companies or other depositories as the Region Executive Committee may select.

**Section 4: Funds**

No part of the net earnings of the Region Association shall inure to the benefit of any private individual, except that reasonable compensation may be paid for services rendered to or for ATPE affecting one or more of its purposes.

**Article VIII: Books and Records**

**Books and Records**

The Region shall keep:

- 1) Correct and complete books and records of account;
- 2) Minutes of its committee meetings, Regional meetings, Region Assembly, and Region Executive Committee meetings; and
- 3) A listing of the names and addresses of all Region members and local unit officers.

All books and records of the Region may be inspected by any member or his agent or attorney for any proper purpose at any reasonable time.

**Article IX: Fiscal Year**

**Fiscal Year**

The fiscal year shall run concurrently with the state ATPE fiscal year as established in the ATPE State Bylaws, Article XIV, Section 1. Currently the state fiscal year runs Aug. 1 through July 31 of the following year.

**Article X: Miscellaneous Provisions**

**Section 1: Rebates**

Rebates received from the State Association may be used for expenses deemed appropriate by the Region Executive Committee and/or the Region Assembly.

**Section 2: Procedure**

Unless otherwise specifically provided, the proceedings of the Region and its local units shall adhere to standards of procedure established first in the ATPE State bylaws and second in *Robert's Rules of Order*, as the current edition now provides, or as it may be hereinafter updated.

**Section 3: Dissolution**

Upon termination or dissolution of the region, whether mandated by action of the Board of Directors or through voluntary action taken by the region, any assets of the region (including monies, physical assets and records) lawfully available for dissolution shall become property of the state association and shall promptly be returned to the state office.

Amended and adopted on 3-25-19 and effective immediately.

**Article XI: Amendments to Bylaws**

**Section 1: Authority to Amend**

These bylaws may be altered, amended or repealed, and new bylaws may be adopted, by a three-fifths (3/5) vote of the delegates present and voting at any meeting of the Region Assembly at which time a quorum is present, provided proper notice of the intention to alter, amend or repeal these bylaws, or to adopt new bylaws at such meeting, has been given in compliance with other provisions of these bylaws.

**Section 2: Submission Requirements**

All proposed amendments to these bylaws shall be submitted to the Region Executive Committee in writing and signed by the ATPE region member making the proposal at least forty-five (45) days prior to the announced date of the next Region Assembly.

**Section 3: Effective Dates of Adopted Bylaws**

Unless otherwise noted, bylaws that are adopted by the Region Assembly are effective immediately.

**Certification and Signature**

Minimum of two (2) signatures required.

Certified as the true and correct bylaws of the Region, as amended and adopted on March 25, 2019, and effective immediately.

This certification executed on the 25 day of March, 2019.

Jaritte Epps                      3/25/19  
Region President                      Date

Sam Spull                              3-25-19  
Region Vice President                      Date

Debra West                              3-25-19  
Region Secretary                              Date

AM Gibbs                              3-25-19  
Region Treasurer                              Date

