

ASSOCIATION OF TEXAS PROFESSIONAL EDUCATORS

Region 14 Bylaws (As of 3-23-19)

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Article I: Name and Purpose

Section 1: Name

This organization shall be known as the Association of Texas Professional Educators Region XIV (hereinafter referred to as Region or Region 14).

Section 2: Purpose

ATPE Region 14 is organized to promote the purposes and guiding principles of the Association of Texas Professional Educators, as defined in the State Bylaws. These purposes include: to further education as a service and as a profession through support of public control of public schools in Region 14; to promote activities, services and training for educators; and to develop and maintain high standards of professional ethics among all ATPE members. In addition, ATPE Region 14 is organized for the following purposes: to provide a framework and organization for implementing the State Association's programs and objectives; to provide leadership in assisting ATPE local units within Region 14; to implement the programs and objectives of the state and regional organizations; and to assist in the promotion of items of concern to ATPE Region members. No part of the net earnings of the Region Association shall inure to the benefit of any private individual, except that reasonable compensation may be paid for services rendered to or for ATPE affecting one or more of its purposes.

Article II: Membership

Section 1: Boundaries

In accordance with Article VIII, Section 1 of the ATPE State Bylaws, ATPE Region 14 shall coincide with the boundaries established by the Texas Education Agency (TEA) for Education Service Center Region 14 in its Texas School Directory dated October, 1979.

Section 2: Membership

As stated in the ATPE State Bylaws, ATPE members within the boundaries of a region are members of that respective regional organization. As such, persons who have paid the prescribed ATPE state membership dues for the current membership year, who educate or reside within the boundaries of Region 14, and who have not otherwise had their state memberships suspended will be members of Region 14.

Section 3: Membership Year

The membership year of ATPE shall be from August 1 through July 31 of the following year.

Section 4: Charter Procedures

Each regional organization will submit a copy of its duly adopted bylaws and its officer list, upon amendment, to the ATPE State Office.

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Section 5: Voting Rights

All professional, associate, student teacher, college student, retired, and public members of ATPE Region 14 shall be entitled to vote when a matter is submitted to such vote. The only voting rights accorded to the membership of ATPE Region 14 shall be to participate in a Region Assembly, in the election of a region director and region officers, amending bylaws, and to participate in referendums. No proxy voting shall be recognized.

Article III: Region Officers

Section 1: Region Officers

The officers of ATPE Region 14 shall be a President, a Vice President, a Secretary, a Treasurer, Immediate Past President, a Director and other officers deemed necessary and elected by the region. No two offices may be held simultaneously by the same person with the exception of Immediate Past President.

Section 2: Tenure/Term

- (a) All region officers shall take office on August 1, following his or her election, and shall serve a 2-year (2) term of office.
- (b) The Director shall serve a term of office as defined by the ATPE State Bylaws, Article VIII, Section 6. (Currently that is no more than 2 consecutive 2 year terms).

Section 3: Qualifications

All region officers shall be members of ATPE Region 14.

Section 4: Election

The Region President shall appoint a Nomination/Election Committee to

receive nominations of candidates for all offices except Immediate Past President. This list of nominees shall include that of the Region Director. The President, when done serving in that capacity, shall automatically succeed to the office of Immediate Past President. Additionally, nominations may be submitted from the floor of the ATPE Region 14 Region Assembly. The officers of ATPE Region 14 shall be elected by a majority vote of the delegates present and voting during the regular annual meeting of the Region 14 Assembly. Each officer shall hold office until his or her successor has been duly elected and has qualified.

Section 5: Removal

Any officer may be removed for cause by affirmative vote of two-thirds (2/3) of a Region 14 Assembly, except for instances of malfeasance or criminal action. In such instance, the Region 14 Executive Committee may remove said officer by a two-thirds (2/3) vote of the Region 14 Executive Committee.

Section 6: Vacancies

An officer may resign by submitting a letter of resignation to the Region 14 Executive Committee.

A vacancy in the office of President shall be filled by succession of the Vice President to the office of President for the remainder of the term. A vacancy in any other office, except that of Region Director, may be filled for the un-expired portion of the term by an appointee of the Region Executive Committee.

A vacancy in the office of the Region Director will be filled in accordance with the terms outline in the ATPE State Bylaws, Article V, Section 7.

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Section 7: Duties

The officers of ATPE Region 14 shall have and shall exercise the duties outlined in the ATPE State Bylaws, Article VIII, Section 5.

Article IV: Region Executive Committee

Section 1: General Power

Subject to these bylaws and the overall policy directives of the Region Assembly, the affairs of ATPE Region 14 shall be managed by the Region Executive Committee.

Section 2: Region Executive Committee

The President, Vice President, Secretary, Treasurer, Immediate Past President and Director of ATPE Region 14 shall collectively constitute the voting members of the Region Executive Committee, and shall have duties as hereinafter described. The Executive Committee may not amend, alter, or repeal the bylaws. Only the Region Assembly shall have that authority.

Section 3: Duties

The Region 14 Executive Committee shall have and exercise the authority of the Region in the management of the Region. In addition, the Region Executive Committee shall have the following powers:

- (a) Determine annually the number of members and appoint members to all standing committees. From the committee members so appointed, the President shall have the authority to designate the chairman.

- (b) Appoint such special committees as considered necessary or desirable.
- (c) Require each Region officer, including the Region Director, and all committees to submit periodic and annual reports to the Region Executive Committee. Such reports shall be subject to such action as the Region Executive Committee may deem appropriate. Annual reports from standing committees shall be forwarded by the Region Executive Committee to the Region Assembly, and the Region Executive Committee shall have authority to present all others as appropriate.
- (d) Receive, review, and present to the Region Assembly the annual report of the Treasurer on financial matters of the Region. Following approval, the Treasurer's report shall be printed and distributed to each member of the Region Assembly at its next meeting.
- (e) Have final authority in setting the annual budget of ATPE Region 14.
- (f) Set the time and place of the annual, as well as any special, meetings of the Region Assembly.
- (g) Set ATPE Region 14 policy not inconsistent with the policies established by the Region Assembly and the State Association.

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Section 4: Presiding Officer

The Region President shall preside at all meetings of the Region Executive Committee.

Section 5: Meetings

The Region Executive Committee shall meet at least once annually, as determined by the Region President.

Section 6: Notice

Notice of any meeting of the Region Executive Committee shall be given electronically to each Region Executive Committee member, including the Region Director. The attendance of a Region Executive Committee member at any meeting shall constitute a waiver of notice to such meeting, except where a Region Executive Committee member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted nor the purpose of any meeting of the Region Executive Committee need be specified in the notice, or waiver of notice, of such meeting unless specifically required by law or by these bylaws.

Section 7: Quorum

A majority of the members of the Region Executive Committee shall constitute a quorum for the transaction of business. The act of a majority of the committee members present at a meeting at which a quorum is present shall be the act of the Region Executive Committee, unless the act of a greater number is required by law or by these bylaws.

Section 8: Attendance

A member of the Region Executive Committee who misses two (2) consecutive meetings without just cause, as determined by the Region Executive Committee, will be contacted by the President concerning the member's absence. Absence of the member at the following meeting shall result in an immediate vacancy.

Article V: Region Assembly

Section 1: Duties and Responsibilities

The Region Assembly shall be the supreme policy-making, governing body of ATPE Region 14, giving overall direction and mandating policy for the operations of ATPE Region 14. In the event of conflict between action or policy of the Region Assembly and the Region Executive Committee, that of the Region Assembly shall prevail.

Section 2: Composition

The Region Assembly voting delegates will include each region member in attendance at the Region Assembly who has registered his or her name in the Region Assembly register provided at the Region Assembly.

Section 3: Meetings

The Region Assembly voting delegates shall meet annually at the ATPE annual Summit. All members of ATPE Region 14 shall be entitled to attend meetings of the Region Assembly. Special meetings of the Region Assembly may be called by petition of one-third (1/3) of the persons eligible to participate in referendum or by majority vote of the Region Executive Committee. In the

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event of petition, such meeting shall be called not less than thirty (30) days after the Region Executive Committee received the membership petition.

Section 4: Notice

Each local unit and region officer shall be notified of the time and place of the annual or special meeting of the Region Assembly by an official publication, in which such notice occupies a prominent position, which has been sent to every local unit and region officer at least thirty (30) days prior to the meeting. In the event the agenda includes a proposed bylaws change, a thirty (30) day notice to all members of the working of the proposed bylaws change shall be provided.

Section 5: Quorum

A majority of the duly certified delegates who have been verified in attendance at the annual meeting of the Region Assembly or special meeting of the Region Assembly shall constitute a quorum for the transaction of business. The act of a majority of delegates present and voting at a meeting of the Region Assembly at which a quorum is present shall be the act of the Region Assembly, unless the act of a greater number is required by law or by these bylaws.

Section 6: Term of Office

Unless otherwise specified herein, a delegate who serves in the annual Region Assembly shall continue in his or her office until a duly selected successor serves.

Section 7: Presiding Officer

The Region President shall preside at all meetings of the Region Assembly.

Section 8: Certification of Delegate

The Region Secretary shall be responsible for certifying and updating the names of the delegates in attendance at the Region Assembly.

Section 9: Agenda

If an item has not been placed on the agenda of the Region Assembly, any member of ATPE Region 14 may file a request with the Region Secretary to be heard at a time to be designated by the presiding officer and shall be allowed to speak not more than five (5) minutes.

Article VI: Committees

Section 1: Standing Committees

The Standing Committees of ATPE Region 14 may include any committees deemed necessary by the Region 14 Executive Committee, such as:

- (a) Nomination/Election
- (b) Bylaws
- (c) PAC Diplomat

Section 2: Duties of Standing Committees

The duties of the Standing Committees and any additional committees deemed necessary by the Region Executive Committee will be determined by the Region Executive Committee in accordance with said committee's purpose and will be outlined in the Region 14 Policies and Procedures Manual.

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Section 3: Appointment

The members of Standing Committees shall be appointed from among Region 14 members. A list of proposed Standing Committee appointments shall be submitted to the Region Executive Committee by the President. The Region Executive Committee will make necessary changes and approve the appointments.

Section 4: Other Committees

The Region Executive Committee shall appoint, from among Region 14 members, such special committees as are considered necessary or desirable.

Section 5: Term of Service

Following his or her appointment, each member of a committee shall serve a term deemed necessary by the Region Executive Committee unless the committee shall be terminated, or the member is removed, or ceases to qualify sooner.

Section 6: Chairmen

One member of each committee shall be designated chairman by the Region President.

Section 7: Vacancies

Vacancies in any committee may be filled by appointment by the Region President.

Section 8: Limitation of Service on Committees

No member of ATPE Region 14 may simultaneously serve on more than two (2) committees of ATPE Region 14, whether standing or special.

Article VII: Contracts, Checks, Deposits, and Funds

Section 1: Contract

The Region Executive Committee may authorize any officer or officers, agent or agents of ATPE Region 14, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of ATPE Region 14. Such authority may be general or confined to specific instances.

Section 2: Checks and Drafts

All checks, drafts, orders for the payment of money, notes, or other evidences of indebtedness issued in the name of ATPE Region 14 shall be signed by such officer or officers, agent or agents of ATPE Region 14 in the manner determined by resolution by the Region Executive Committee. In the absence of such designation by the Region Executive Committee, the instruments shall be signed by the Treasurer or President of the Region.

Section 3: Deposits

All ATPE Region 14 funds shall be deposited from time to time to the credit of ATPE Region 14 in such banks, trust companies, or other depositories as the Region Executive Committee may select.

Section 4: Dissolution Clause

Upon termination or dissolution of Region 14 ATPE, whether mandated by action of the Board of Directors of the State Association or through voluntary action taken by the Region 14 Executive Committee, any assets of Region 14

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ATPE (including monies, physical assets, and records) lawfully available for dissolution shall become property of the State Association and shall promptly be returned to the State Office.

Article VIII: Books and Records

Section 1: Books and Records

ATPE Region 14 shall keep:

- (1) Correct and complete books and records of account,
- (2) Minutes of its committee meetings, Regional meetings, Region Assembly, and Region Executive Committee; and
- (3) A listing of the names and addresses of all ATPE Region 14 members and local unit officers.

All books and records of ATPE Region 14 may be inspected by any member or his agent or attorney for any proper purpose at any reasonable time.

Article IX: Fiscal Year

Section 1: Fiscal Year

The fiscal year of ATPE Region 14 shall begin on the first day of August and end on the last day of July each year.

Article X: Miscellaneous Provisions

Section 1: Rebates

Rebates received from the State Association may be used for expenses deemed appropriate by the Region Executive Committee and/or the Region Assembly.

Section 2: Procedure

Unless otherwise specifically provided, the proceedings of ATPE Region 14 and its local units shall adhere to standards of procedure established in Robert's

Rules of Order, as the current edition now provides, or as it may be hereinafter updated.

Section 3: Referendum Provisions

(a) A referendum of the membership on any issue may be called for by either of the following methods:

(1) The Region Assembly may call for a vote of the membership on any issue by approving the form of the ballot by a three-fourth (3/4) majority of the full membership of the Region Assembly.

(2) Any member of ATPE Region 14 may call for a vote of the membership on any issue by gathering signatures on petitions setting out the exact wording of the question to be voted upon. The petitions must contain the signatures at least equal to ten percent (10%) of the region membership on February 1 of the immediate preceding year. Petitions must be presented to the Region Secretary on or before March 1 in order to be certified.

(b) Any issue approved for a vote of the membership by either of the foregoing methods shall be put to the membership by electronic ballots by April 1. Such ballots must be submitted within fifteen (15) days. The ballots shall call for a vote of "yes" or "no" or "for" or "against", the question being put. The result of the vote, including the number of votes cast, shall be announced as soon as possible.

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Article XI: Amendments to Bylaws

Section 1: Authority to Amend

These bylaws may be altered, amended, or repealed, and new bylaws may be adopted, by a three-fifths (3/5) vote of the delegates present and voting at any meeting of the Region Assembly at which time a quorum is present, provided proper notice of the intention to alter, amend, or repeal these bylaws, or to adopt new bylaws at such meeting, has been given in compliance with other provisions of these bylaws.

Section 2: Submission Requirements

All proposed amendments to these bylaws shall be submitted to the Region Executive Committee in writing and signed by the ATPE region member making the proposal at least forty-five (45) days prior to the announced date of the next Region Assembly.

Section 3: Effective Dates of Adopted Bylaws

Unless otherwise noted, bylaws that are adopted by the Region Assembly are effective immediately.

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Certification and Signature

**Minimum of two (2) signatures
required.**

Certified as the true and correct bylaws
of ATPE Region 14, as amended and
adopted _____, and
effective immediately. This certification
executed on the _____.

Region President, Leslie Ward

Region Vice President, John Tyson

Region Secretary, Nicole Fuller

Region Treasurer, Tommie Hicks

Region Director, Desirie Ries

Region Past President,

ASSOCIATION OF TEXAS PROFESSIONAL EDUCATORS

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Certification and Signature
Minimum of two (2) signatures
required.

Certified as the true and correct bylaws of ATPE Region 14, as amended and adopted March 23, 2019, and effective immediately. This certification executed on the 23rd of March, 2019

Region President, Leslie Ward

Leslie Ward

Region Vice President, John Tyson

Region Secretary, Nicole Fuller

Nicole Fuller

Region Treasurer, Tommie Hicks

Region Director, Desirie Rles

Desirie Rles

Region Past President,

