

## By Laws of Region One

### Association of Texas Professional Educators

#### Article I

##### Name, Purpose, and Boundaries

**Section 1:** **Name:** This organization shall be known as Region **One** of the Association of Texas Professional Educators.

**Section 2:** **Purpose:** Region **One** will serve all educators who desire to work together to promote the progress of education and to develop and maintain high standards of professional behavior. Region **One** shall promote professional and ethical growth of educators and maintain high standards of accountability, encourage members to be active politically and in their communities **on** behalf of public schools, organize and enroll new ATPE units within the Region, promote the policies of ATPE, encourage educational activities consistent with the purposes of ATPE, and sustain, among retired educators, interest in the education Profession. **(Amended 4/11/07)**

**Section 3:** **Boundaries:** The boundaries of this unit shall be those of the Region **One** Education Service Center as established by the Texas School Directory dated October 1979.

#### Article II

##### Membership

**Section 1:** **Definitions:** Where used herein, the term “Member in Good Standing” means any member who has paid the prescribed state ATPE membership dues for any membership year and who has not otherwise had his membership terminated.

**Section 2:** **Membership:** Members of Region One shall include all classes of membership as described in Article II, Section 4, provided they work or have retired within the boundaries of Region **One**. **(Amended 4/11/97)**

**Section 3:** **Membership Year:** The membership year shall be July 31 through August 1 of the following year. **(Amended 12/04/10)**

**Section 4:** **Classes of Members:** **Region One** shall have six (6) classes of members.

(a) **Professional Members:** Educators who hold active positions in the education profession.

(b) **Retired Members:** Members who have retired from an active position in the education profession.

(c) **Associate Members:** Paraprofessional and support personnel who are employed in some capacity by a school or by an institution of higher learning.

- (d) **Teacher- Trainee Members:** Students enrolled in a teacher education program in an accredited college or university and who will be engaged in practice teaching during the calendar year of membership.
- (e) **College Student Members:** Students who are preparing to enter the field of education.
- (f) **Public Members:** Individuals, other than the above, who are interested in maintaining contact with the educational community.

### **Article III Officers**

- Section 1:** **Officers:** The officers of Region **One** shall be President, Vice-President, Second Vice-President, Third Vice-President, Secretary, Treasurer, Immediate Past President, and Director.
- Section 2:** **Elections:** Candidates for office shall be selected by a nominating committee whose members are appointed by the Region House of Delegates at its annual meeting. Additional names may be placed in nomination from the floor. If there are two or more candidates for an office, a voice vote will elect. ***(Amended 4/11/97)***
- Section 3:** **Eligible for Office:** The office of President must be a Professional member of ATPE, whether actively engaged in the teaching profession or retired. The 2<sup>nd</sup> Vice-President shall be an Associate Member, and the 3<sup>rd</sup> Vice-President shall be a Retired member. Associate members may not hold the office of Director. All other offices may be held by Professional, Associate, or Retired members. ***(Amended 4/11/97) (Amended 02/09/08) (Amended 02/28/09)***
- Section 4:** **Vacancies in Elected Offices:** A vacancy in the office of President is filled by succession of the *first* Vice-President. If the first Vice-President cannot or will not assume the office of President, a special election will be held to elect a new President. Other *office* vacancies may be filled by an appointment from the Executive Committee.
- Section 5:** **Terms of Office:** All officers of the Region shall serve August 1 to July 31 for a one year term (date and term will mirror state ATPE calendar) with the exception of the Region Director whose position is a two year term. The office of Immediate Past President is thereby limited to one year term regardless of whether the President serves two consecutive terms in any office. ***(Amended 02/28/09) (Amended 11/05/09)***
- Section 6:** **Duties of Officers:**
- The **President** shall preside at all meetings of the membership-at-large and shall serve as chairman of the Executive Committee. He shall appoint all committee members and shall name the Chairman of committees unless otherwise directed by the region members. He is responsible for the Region 1 web page and the updates of the web page.

The **Vice-President** shall assume the duties of the President in his absence. In the event of the President's death, resignation, or removal from office, the Vice-President shall succeed to that office. He shall also be a member of the Executive Committee and chair the bylaws committee.

The **Second Vice-President** shall represent the Associate Members of Region One and shall be a member of the Executive Committee.

The **Third Vice-President** shall represent the Retired members of Region One and shall be a member of the Executive Committee.

The **Secretary** shall record minutes of the regular and Executive Committee meetings. He shall retain the current records of the Region and shall transact such correspondence, as the President shall direct. He will assist the President with the upkeep of the web page.

The **Treasurer** shall keep a current accounting of Region funds and shall represent a written report at the monthly and annual meetings. He shall serve on the Executive Committee and chair the Finance / Audit Committee.

The **Immediate Past President** shall serve on the Executive Committee and shall perform duties assigned by the President.

**Section 7:** **Voting Rights:** The President, Vice-President, Secretary, Treasurer, and Director shall be voting delegates to the ATPE House of Delegates during their respective terms of office.

**Section 8:** **Composition of the Board:** No local shall have a majority on the regional board. *(Amended 02/09/08)*

#### **Article IV Meetings**

**Section 1:** **Regular Meetings:** Regular meetings shall be held at least four times a year at a place designated by the Executive Committee. *(Amended 04/11/97 & 02/09/02)*

**Section 2:** **Special Meetings:** Special Meetings may be called by petition of one-third of the Region membership or by a majority vote of the Executive Committee.

**Section 3:** **Quorum:** A majority of the Executive Committee shall constitute a quorum for the transaction of business. *(Amended 04/11/97)*

**Section 4:** **Voting Rights:** All members present at monthly meetings have voting rights for the transaction of business. *(Amended 04/11/97)*

**Article V**  
**Executive Committee**

- Section 1:** **Composition:** The President, Vice-President, 2<sup>nd</sup> Vice-President, 3<sup>rd</sup> Vice-President, Secretary, Treasurer, Immediate Past President, and Director shall form the Executive Committee.  
*(Amended 04/11/97) (Amended 02/09/08) (Amended 02/28/09)*
- Section 2:** **Eligibility:** All persons serving on the Executive Committee shall be members in good standing with ATPE and Region One.
- Section 3:** **Meetings:** The **Executive** Committee shall meet at a place and time designated by the Chairman.
- Section 4:** **Absence from Meetings:** *After a hearing, the Executive Committee may suspend for cause, an officer who has been absent from two or more regional or executive meetings, unless there are extenuating circumstances, as deemed by the members of the Executive Committee.*
- Section 5:** **Quorum:** Five members of the Executive Committee shall constitute a quorum for the transaction of business.
- Section 6:** **Duties and Powers:** In the intervening time between meetings of Region One members, the Executive Committee shall be given authority to transact matters of routine and administrative business. The committee shall receive, modify, and approve or disapprove all reports from standing and special committees. The committee shall designate the time and place of the annual meeting of the Region One House of Delegates.

**Article VI**  
**House of Delegates**

- Section 1:** **Notice:** *Each local unit and region officer shall be notified of the time and place of the annual meeting of the Region One House of Delegates by U.S. Mail, electronic mail, or by an official publication, that has been sent to every local unit and region officer at least sixty (60) days prior to the meeting.*
- Section 2:** **Selection and Certification of Delegates:** Each local unit shall select its delegates and alternates. The local unit President shall certify to the Region Secretary at least five days prior to the annual meeting of the House of Delegates, the *names of the delegates and alternates.* *The Region Secretary shall be responsible for certifying the names of the delegates in attendance at the Region One House of Delegates.*
- Section 3:** **Delegates:** At the annual Region One House of Delegates meeting, local units shall be allocated delegates based upon the ATPE House of Delegates formula: one voting delegate for each twenty-five Professional Members or major fraction thereof, one delegate for each twenty-five Retired Members or major fraction thereof, and one delegate for each twenty-five Teacher Trainee / College Student Members or major fraction thereof. Notwithstanding the above, each

local unit shall be allowed to elect a minimum of one voting delegate from each group in its membership. *(Amended 02/27/10)*

**Section 4:** **Quorum:** A majority of the duly certified delegates who have been verified in attendance at the annual House of Delegates shall constitute a quorum for the transaction of business. The act of a majority of delegates present and voting at a meeting of the House of Delegates at which a quorum is present shall be the act of the House of Delegates.

**Section 5:** **Meetings:** The Region One voting delegates shall meet annually at the Region One House of Delegates, which shall be held at a time determined by the Region Executive Committee. All members of the Region shall be entitled to attend meetings of the House of Delegates.

## **Article VII Committees**

**Section 1:** **Standing Committees:** The standing Committees of Region One may include:

- (a.) Nomination / Election**
- (b.) Bylaws**
- (c.) Membership**

**Section 2:** **Duties of Standing Committees:** The Standing Committees of the Region shall have the following duties and responsibilities:

- (a.) Nomination / Election.** To receive all nominations for region officers, to propose a slate of candidates for the Region Executive Committee, and to recommend for approval by the Region Executive Committee the rules to govern the election of region officers at the House of Delegates.
- (b.) Bylaws.** To present all proposed changes in the bylaws of the Region to the Region House of Delegates for consideration; to place the proposals in the proper wording for inclusion into the bylaws; to correct all grammatical errors; to combine proposals of like substance; to recognize authors of proposed amendments during the committee presentation to the Region House of Delegates; and to offer recommendations of the committee regarding the usefulness and propriety of each proposed amendment. The author of a proposed amendment shall have five (5) minutes to speak before the Region House of Delegates in defense of the change.
- (c.) Membership:** To promote the growth of the Region by the development and implementation of recruitment programs and materials.

**Section 3:** **Appointment:** The members of Standing Committees shall be appointed from among Region members. A list of proposed Standing Committee appointments shall be submitted to the Region Executive Committee by the President. The Region Executive Committee will make necessary changes and approve the appointments.

- Section 4:** **Other Committees:** The Region Executive Committee shall appoint, from among the Region members, such special committees as are considered necessary or desirable.
- Section 5:** **Terms of Service:** Each member of a committee shall serve for one year from the date of appointment, or until the duties of the committee are fulfilled, unless the committee shall be terminated sooner, or the member be removed or cease to qualify.
- Section 6:** **Chairman:** One member of each committee shall be designated chairman by the Region President.
- Section 7:** **Quorum:** A majority of the committee shall constitute a quorum. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.
- Section 8:** **Rules:** Each committee may adopt rules for its governance net which are consistent with these bylaws. *(Amended 02/09/2008)*

### **Article VIII Amendments**

- Section 1:** **Authority to Amend:** The bylaws may be altered, amended, or repealed and new bylaws may be adopted by a majority vote of the delegates present and voting at any meeting of the Region House of Delegates at which time a quorum is present. Proper notice of the intentions to alter, amend, or repeal **these bylaws** must have been given in compliance with other provisions of these **bylaws**.
- Section 2:** **Submission Requirements:** All proposed amendments to these bylaws shall be submitted in writing to the Executive Committee at least thirty days prior to the announced date of the next Region House of Delegates meeting. The Executive Committee shall have authority to recommend or not recommend any **proposed** amendment. *(Amended 04/11/97)*
- Section 3:** **Effective Date of Amendments:** Amendments approved by the House of Delegates shall become effective at the conclusion of the meeting in which they are approved.

### **Article IX Miscellaneous Provisions**

- Section 1:** **Rebates:** All chartered local unit organizations that attend the Region and State Convention including the Regional Caucus from the opening gavel to the closing gavel for that school year shall receive a rebate from the Region. Each local must register at least one delegate at the Region Convention. The total rebate given to the locals that attend the Region and State conventions will be an equitable amount of the Region's rebate for that year after all financial responsibilities have been met by the Region. The rebates will be the remaining monies divided among the local units attending the Region and State Conventions. Rebates shall be paid by June. *(Amended 02/09/08)*

**Section 2:**       **Membership Rebates:** All chartered local units, with paid membership state dues, and whose membership is **less** than 200, shall receive a membership dues rebate from the Region above the state rebate. *(Amended 02/09/08) (Amended 02/28/09)*

**Article X**  
**Fiscal Year**

**Section 1:**       **Fiscal Year:** The Fiscal Year shall run concurrently with the state ATPE fiscal year as established in the State Association bylaws, Article XIV, Section 1 which currently runs August 1<sup>st</sup> to July 31<sup>st</sup>.

**Certification**

**Certified as the true and correct bylaws of Region One of the Association of Texas Professional Educators, as adopted on March 12, 1981 and amended in 1982, 1990, 1995, 1997, 2002, 2008, 2009, 2010, and 2011.**

**We affix our hand to this document on the \_\_\_\_\_ of \_\_\_\_\_, and do attest that these are the bylaws of Region **One** ATPE.**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Vice-President**

\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Treasurer**